Job Description

TITLE: Lifeguard

REPORTS TO: Guest Services Assistant Manager or Manager

FLSA STATUS: Non-Exempt

Summary: Responsible for the safe operation of water experiences, guest surveillance ensuring guest safety, and delivering exemplary guest service.

Essential Duties: Essential job duties for this position include the following items. Other duties must be performed as assigned or required.

1. **Monitoring the Lake and Beach Area (50%)**

- Ensures the proper use of safety practices and procedures while surveilling the lake in water depths up to twenty (20) feet.
- Observe swimmers and guests' activities in the WhoaZone lake area to ensure safety.
- Identify potential hazards and prevent accidents.
- Welcome and greet guests, screen for requirements and special needs. Provide experience and safety information to guests.
- Properly issues and receives back equipment rental items. Conduct daily inventory of all items available for rental.
- Assist with secondary beach functions such as sand removal, trash pickup, rental setup and any other tasks set forth by the leadership team.
- Be extremely familiar with names or jargon used to describe inflatable parts, locations on the beach and the beach entrance identification system.

2. **Enforcing Rules and Regulations (20%)**

- Address inappropriate behavior and ensure compliance with safety standards.

3. **Responding to Emergencies (15%)**

- Full knowledge of all Emergency Action Plans.
- Safely evacuate the lake in accordance with operating procedures.
- Administer first-aid, participate in active rescues, and summon Police/EMS/Fire when necessary.

4. **Maintaining Cleanliness and Order (10%)**

- Performing proper inspection of the inflatables prior to daily park open to ensure show quality and proper working conditions, which includes being submerged in the water daily.
- Cleaning of the inflatables and rental equipment.

- Maintain a clean and safe work environment. Constantly monitor immediate area and surroundings for trash and debris and assist in its removal as needed. Monitor and clean team restrooms.

5. Administrative Duties/Training (5%)

- Ensure incident / first aid reports are filled out completely when involved with an EAP.
- Participate in and complete the requirements of a daily physical training program as directed by the Head Lifeguard and leadership team.
- Participate in and attain satisfactory/passing results in ongoing in-service training program as directed by the Head Lifeguard and leadership team.

6. Other

- Performing other duties as assigned.

Supervisory Responsibilities: The Lifeguard has no supervisory responsibility.

Qualifications: To perform this job successfully, the individual in this position must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the minimum knowledge, skills and ability required.

Requirements:

- Must be at least 15 years old (Michigan & Indiana) or 16 years old (Texas) and obtain Lifeguard Waterfront certification, CPR, First Aid, and AED through an accredited program.
- Must be professional, energetic, self-motivated, and have a positive attitude.
- Must be able to work in a fast-paced environment and move equipment pertaining to the experiences.
- Ability to remain calm, make quick decisions, recognize, respond to, and extract an individual in
- distress.
- Ability to be flexible with work schedule, including nights, weekends, and holidays.
- Strong Customer Service orientation.

Education/Experience:

- No prior experience or training.

Language Skills:

- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively before groups of customers or employees of an organization.

Mathematical Skills:

- Ability to add and subtract two-digit numbers and to multiply and divide with 10's and 100's.
- Ability to perform these operations using units of American money and weight measurement, volume, and distance.

Reasoning Ability:

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills:

- Fundamentals. Ability to type and use a mouse. Basic operations in email and internet navigation.

Certificates, Licenses, Registrations:

- Lifeguard Waterfront certification
- CPR
- First Aid
- AED through an accredited program.

Intellectual Demands: The intellectual demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Intellectual Demands:	**Amount of Time**			
	None	Under 1/3	1/3 to 2/3	Over 2/3
Problem solving	☐	☒	☐	☐
Communication - written	☐	☒	☐	☐
Communication - verbal	☐	☐	☐	☒
Money handling	☒	☐	☐	☐
Organization	☐	☐	☒	☐
Interpersonal skills	☐	☐	☐	☒
Calculating	☐	☒	☐	☐
Concentration	☐	☐	☐	☒
Creativity	☐	☒	☐	☐
Working with interruptions	☐	☐	☐	☒

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical Activities:	Amount of Time			
	None	Under 1/3	1/3 to 2/3	Over 2/3
Stand	☐	☐	☐	☒
Walk	☐	☐	☒	☐
Sit	☐	☒	☐	☐
Talk	☐	☐	☐	☒
Hearing/Listening	☐	☐	☐	☒
Use hands to finger, handle, or feel	☐	☐	☐	☒
Reach with hands and arms	☐	☐	☐	☒
Climb or balance	☐	☐	☐	☒
Stoop, kneel, crouch, or crawl	☐	☒	☐	☐
Taste or smell	☒	☐	☐	☐
Travel	☒	☐	☐	☐

Weight:	Amount of Time			
	None	Under 1/3	1/3 to 2/3	Over 2/3
Up to 10 pounds	☐	☐	☒	☐
Up to 25 pounds	☐	☒	☐	☐
Up to 50 pounds	☐	☒	☐	☐
Up to 100 pounds	☐	☒	☐	☐
More than 100 pounds	☐	☒	☐	☐

- Physical demand requirements listed are primarily applied to going out on the inflatable park a lot of the time, being out in the different types of weather, getting the park closed up or open, carrying a generator, and moving inflatable pieces.

- Must demonstrate physical competence by:
  - Completing a 500-meter swim in less than 10 minutes (must be achieved without stopping/resting)
  - Completing a sprint swim of 50 meters in less than 30 seconds
  - Completing an underwater ring retrieval (3 weighted rings, spaced 10'-15' apart, candidate must retrieve all 3 rings before surfacing
  - Completing a 6-minute tread water exercise (4 minutes with the use of hands, 2 minutes without)
  - Complete a single victim rescue and demonstrate proper rescue techniques (untimed)
  - Must be able to communicate via whistle and distinguish hand signals up to 50 feet away.

- Vision – Close vision (clear vision at 20 inches or less), Distance vision (clear vision at 20 feet or more), Peripheral vision (ability to observe an area that can be seen up and down or to the left and right, while eyes are fixed on a given point), Depth perception (three-dimensional vision, ability to judge distances and spatial relationships), and Ability to adjust focus (ability to adjust the eye to bring an object into sharp focus).
- Vision requirements listed are primarily applied to monitoring guest safety from on and around the inflatables. Vision is imperative to visually monitor guests at all times.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job.

Environmental Conditions:	**Amount of Time**			
	None	Under 1/3	1/3 to 2/3	Over 2/3
Wet or humid conditions (non-weather)	☒	☐	☐	☐
Work near moving mechanical parts	☒	☐	☐	☐
Work in high, precarious places	☒	☐	☐	☐
Fumes or airborne particles	☒	☐	☐	☐
Toxic or caustic chemicals	☒	☐	☐	☐
Outdoor weather conditions	☐	☐	☐	☒
Extreme cold (non-weather)	☐	☒	☐	☐
Extreme heat (non-weather)	☐	☐	☒	☐
Risk of electrical shock	☐	☒	☐	☐
Work with explosives	☒	☐	☐	☐
Risk of radiation	☒	☐	☐	☐
Vibration	☒	☐	☐	☐

- Environmental:
  - Job requires work outdoors with workers unprotected and exposed to the elements. This does not include the commute to/from work.
  - Exposure to non-weather related temperatures that are 40 degrees or colder if the exposure is 2/3 or more of the work day OR 32 degrees or colder if the exposure is for less than 2/3 of the work day.
  - Exposure to non-weather related temperatures that exceed 85 degrees in a humid atmosphere OR 90 degrees in a dry atmosphere.

- Noise – Moderate noise (examples: business office with computers and printers, light traffic)

Acknowledgement:
I understand that this position description is not an exhaustive list of all functions that I may be required to perform, and I may be required to perform additional functions. Additionally, the company reserves the right to revise the job description at any time.

I acknowledge this position description was reviewed with me and a copy was provided to me. I agree to and accept the terms and conditions and acknowledge this does not represent a contract of employment, and that employment at Commercial Recreation Specialists is employment at-will, which may be terminated at the will of either the company or myself.

_____	_____
Employee Signature	Date
_____	_____
Supervisor Signature	Date